

Tel 012 940 5250
Address P O Box 2533, Brooklyn Square, 0075
Website www.bbdsteel.co.za

71 Kitshof Street,
Rosslyn,
0200



Built on **Lasting** relationships.

1 May 2022

Dear Client

CONSENT TO PROCESS PERSONAL INFORMATION

The objective of the **Protection of Personal Information Act 4 of 2013 (POPIA)** is to legally promote the protection of personal information processed by public and private bodies by utilizing specific principles and conditions stipulated in the act. **BBD Steel Suppliers (Pty) Ltd** has always been committed to treat personal information in an ethical manner and as POPIA requires.

The Protection of Personal Information Act 4 of 2013 has been fully in effect since 1 July 2021 and **BBD Steel Suppliers (Pty) Ltd** endeavors:

- To ensure that all the steps are followed regarding the processing of personal information.
- To ensure minimum conditions are executed for legal processing of personal information.
- To ensure that data protection is established according to standards.
- To ensure that mandatory requirements are met for registration of Information Officers with the Information Regulator.
- To ensure that invasive marketing is prevented, and data subjects are protected from data breaches and cybercrime.
- To ensure that personal information is controlled and always protected while in possession of the responsible party.
- To ensure we enhanced transparency, discipline and conforming to legislation and company values.
- To ensure we act according to our Code of Conduct that pursues fairness, integrity, care, due diligence, honestly and best interests of our clients.
- To ensure that we shared obligated information to 3rd parties for legal and regulatory purposes.

As a valued client or stakeholder to **BBD Steel Suppliers (Pty) Ltd**, we can guarantee that all the personal information will be preserved and safe guarded to protect data subjects and the company. The applicable information will only be used for our database for promotion and marketing, product, and service design, point-of-sale and information after point-of-sale, complaints, and claims handling, updating and related purposes.

POPIA implementation will not affect any terms and conditions of your current agreement (if any), only how we are required by law to process personal information which will be standard practice.

DIRECTORS: Gwen Mahuma | Monika Pretorius | Renika Chadha | Fanie Pretorius
Registration Number: 2012/055055/07 | **Vat Number:** 4180266761



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Considering the above and to ensure that we comply lawfully to the POPIA, kindly sign the attached consent acknowledgement and return to the assigned information officer as soon as possible to info@bbdsteel.co.za

Yours Faithfully

A handwritten signature in black ink, appearing to read 'ret am', written over a vertical line.

Monika Pretorius
Managing Director

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